

Lied Public Library

Clarinda, Iowa

Public Library Board of Trustees
Minutes for Thursday, February 15th, 2024
5:30 pm

Lied Public Library's Mission:

To enrich the community through access to library services and cultural opportunities.

A. Meeting started at 5:30 PM at the Lied Public Library

- a. Called to order by President, **Beth Rarick**
- b. **Beth Rarick**, requested **Andrew Hoppmann** take the minutes in **Allie Wilhausen**'s absence.
- c. Attendance
 - i. Present:
 1. Board Trustee Members:
 - a. **Paul Jones**
 - b. **Beth Rarick**
 - c. **Joy Nordyke**
 - d. **Tara Keller**
 - e. **Bill Richardson (via phone)**
 - f. **Andrew Hoppmann (Library Director)**
 - ii. Absent:
 1. Board Trustee Members:
 - a. **Alan Ascherl**
 - b. **Marcy Crain**
 - c. **Allie Wellhausen**
 - d. **Jim Varley**
 - iii. Others/Public:
 1. N/A

B. Agenda Approval

- a. *Approval of the February 16th agenda*
 - i. **Joy Nordyke** moved to approve the agenda, and **Tara Keller** seconded; Motion passed unanimously by roll call vote.

C. Library Board Minutes Approval

- a. *Approval of Minutes from January 18th meeting*
 - i. **Joy Nordyke** moved to approve the minutes; **Tara Keller** seconded; Motion passed unanimously by roll call vote.

D. Budget Review

- a. The end of January marked 58% into the fiscal year (FY24). The library had an income of 80.74% and expenditures at 53.69% making its combined revenue less expenditures 47.16%.
- b. **Library Foundation Statements:** included is a copy of financial statements.

E. Bill Approval

- a. *Approval of Monthly Bills*
 - i. Andrew Hoppmann explained and the Trustees discussed the monthly bills. Andrew Hoppmann made the bills/invoices available for the Trustees to review.
 1. **Beth Rarick** moved to approve the monthly bills, **Joy Nordyke** seconded. Motion passed unanimously by roll call vote.

F. Public Communications/Correspondence

- a. All meetings of the Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board will be given the opportunity at this time.
 - i. Suggestion Box Comments: Comment about the Needle/Sharps container in the bathrooms, Andrew thinks the patron may have thought that we were handing out needles – we are not - this is just a container for needles and sharp objects for protecting workers when handling the trash.
 - ii. Andrew noted an article in the newspaper about the library.

G. Board Education

- a. Andrew Hoppmann shared Advocacy Tools and Tips for Trustees links via email.

H. Statistical Reports

- a. Spreadsheet was shared with trustees regarding library use.

I. Librarian's Report

- a. **Page County Librarians Meeting:** Presenting tonight 2-15-24 at 6 PM to present annual report and budget request to the Page County Supervisors. Requesting an increase of \$6050 for all four Page County Libraries for a total of \$46,000 to be split between the 4 libraries.
- b. **Bridges/Libby Agreement Signed:** Andrew signed yearly agreement with State Library of Iowa for access to Libby/Overdrive Bridges for e-content.
- c. **Jayne Davidson Completed the Public Library Staff Endorsement:** She also received a pay increase.
- d. **Library Best of Southwest Iowa:** The Lied Public Library was voted Best Public Library in the 2023 Best of Southwest Contest!
- e. **Roku Streaming Sticks and Service with Bossingham Donation:** We have started lending streaming devices with AppleTV, MAX, and Paramount +.
- f. **Library Foundation Meeting:** They met on Monday, Feb 12 and vote to support \$24,500 in projects this year
- g. **Leg. Update:** Andrew talked about changes and happenings going on in Des Moines. He plans to attend ILA Lobby Day in Des Moines with Mayor Hill on March 5th.
- h. **Community Planning Update:** First community meeting will take place on Friday March 1st at the library.
- i. **Quilting Retreat:** Library Staff member Naomi is working with Andrew to host a Quilting Retreat and program in late March.
- j. **Grant:** The Library was recently awarded a \$10,000 grant to install a hearing loop in the multipurpose room and provide some special programming.

J. Committee Reports

- a. none

K. Unfinished Business

- a. none

L. New Business

a. *Appoint Library Committees*

i. **Beth Rarick** made the following committee appointments:

Budget & Personnel	Policy	Technology	Building & Grounds	Staff Appreciation
Alan*	Beth*	Tara*	Jim*	Joy*
Beth	Paul	Bill	Marcy	Marcy
Jim	Tara	Allie	Joy	Paul

**denotes committee chair*

M. Adjourn

- a. **Beth Rarick** declared the meeting adjourned with no further business.
- b. Meeting adjourned at **5:54 p.m.**
- c. Next meeting is **March 21st at 5:30 p.m.**

Attest: Allan Wellhausen 3/21/24
(date)

President: Beth A Rarick 3.21.24
(date)