

Lied Public Library
Clarinda, Iowa
Public Library Board of Trustees
Minutes for Thursday, February 16th, 2023
5:30 pm

Lied Public Library's Mission:

To enrich the community through access to library services and cultural opportunities.

A. Meeting started at 5:30PM at the Lied Public Library

- a. Called to order by Vice-President **Beth Rarick**
- b. Attendance
 - i. Present:
 - 1. Board Trustee Members:
 - a. **Paul Jones (via speakerphone)**
 - b. **Alan Ascherl**
 - c. **Tara Keller**
 - d. **Beth Rarick**
 - e. **Allie Wellhausen (via Zoom)**
 - f. **Joy Nordyke (via Zoom)**
 - g. **Andrew Hoppmann (Library Director)**
 - ii. Absent:
 - 2. Board Trustee Members
 - a. **Phil Tornholm**
 - b. **Marcy Crain**
 - c. **Jim Varley**

B. Agenda Approval

- a. *Approval of the February 16th meeting agenda*
 - i. **Tara Keller** moved to approve the agenda, and **Alan Ascherl** seconded; Motion passed unanimously.

C. Minutes Approval

- a. *Approval of Minutes from January 19th meeting*
 - i. **Alan Ascherl** moved to approve the minutes; **Tara Keller** seconded; Motion passed unanimously.

D. Budget Review

- a. The end of January marked 58.33% into the fiscal year (FY23). The library had an income of 92.59% and expenditures were 59.12% making its combined revenue less expenditures 51.72%. There were three pay periods in January. We continue to track higher utilities mainly with the cost of natural gas, which is the primary heating method of the library.
- b. **Library Foundation Statements:** Attached, unless not yet received in the mail.

E. Bill Approval

- a. *Approval of Monthly Bills*
 - i. Andrew Hoppmann explained and the Trustees discussed the monthly bills. Andrew Hoppmann made the bills/invoices available for the Trustees to review.
 - 1. **Alan Ascherl** moved to approve the monthly bills, **Tara Keller** seconded. Motion passed unanimously.

F. Public Communications/Correspondence

- a. All meetings of the Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board will be given the opportunity at this time.
- i. no comments

G. Board Education

- a. Board Education: 12 Golden Rules for Board Members - Idaho Commission for Libraries p. 19-20

H. Statistical Reports

- a. Statistical Reports: Visits to the library are up 18% compared to last year and circulation is up 3%.

I. Librarian's Report

- a. **Page County Librarians Meeting:** Andrew met with the Page County librarians and the new Page County Public Health Director, Richard Mullen, to discuss ways in which they can collaborate.
- b. **ILOC Conference:** Just about all library staff were able to attend a number of sessions during this online conference, the theme was Productive Partnerships: Community Betterment Beyond Statistics. Recordings are being posted to the State Library's YouTube Channel.
- c. **Libby Extras:** We will likely be starting to try out this service for their Pay per Use model with a maximum monthly budget of ~\$20/month to start.
- d. **Hoopla Cost and Digital Content Access:** Technology Committee will be looking into this and discussing how we move forward with the growing demand of these databases.
- e. **Other:** Library Foundation met on 2-7-23. Andrew will be at a meeting in Des Moines on March 7th.

J. Committee Reports

K. Unfinished Business

L. New Business

- a. Board Committee Appointments by Board President.

<u>Budget & Personnel</u>	<u>Policy</u>	<u>Technology</u>	<u>Building & Grounds</u>	<u>Staff Appreciation</u>
Alan*	Beth*	Tara*	Jim*	Joy*
Beth	Paul	Phil	Marcy	Marcy
Jim	Tara	Allie	Joy	Paul

M. Adjourn

- a. **Beth Rarick** requested to adjourn the meeting with there being no further business.
- i. **Alan Ascherl** made a motion to adjourn the meeting, and **Tara Keller** seconded. Motion passed unanimously.
- b. Meeting adjourned at **6:02PM**
- c. Next meeting is **March 16th at 5:30 p.m.**

Attest: Tara D. Keller

^{VP}
President: Alan Ascherl