

Lied Public Library
Clarinda, Iowa
Public Library Board of Trustees
Minutes for Thursday, April 20th 2023
5:30 pm

Lied Public Library's Mission:

To enrich the community through access to library services and cultural opportunities.

A. Meeting started at 5:30PM at the Lied Public Library

- a. Called to order by President **Beth Rarick**
- b. President **Beth Rarick** requested **Andrew Hoppmann** to take the minutes in **Allie Wellhausen's** absence.
- c. Attendance
 - i. Present:
 1. Board Trustee Members:
 - a. **Paul Jones**
 - b. **Phil Tornholm**
 - c. **Alan Ascherl**
 - d. **Jim Varley**
 - e. **Tara Keller**
 - f. **Beth Rarick**
 - g. **Marcy Crain** (arrived at 5:31 pm)
 - h. **Andrew Hoppmann** (Library Director)
 - ii. Absent:
 2. Board Trustee Members
 - a. **Joy Nordyke**
 - b. **Allie Wellhausen**
 - iii. Others/Public:
 3. **None**

B. Agenda Approval

- a. *Approval of the April 20th agenda*
 - i. **Jim Varley** moved to approve the agenda, and **Phil Tornholm** seconded; Motion passed unanimously.

C. Marcy Carin arrived at the meeting at 5:31 pm

D. Minutes Approval

- a. *Approval of Minutes from March 16th meeting*
 - i. **Paul Jones** moved to approve the minutes with one correction; **Alan Ascherl** seconded; Motion passed unanimously.

E. Budget Review

- a. The end of March marked 75% into the fiscal year (FY23). The library had an income of 99.16% and expenditures at 74.21% making its combined revenue less expenditures 68.69%. We continue to see an increase in Utilities and Andrew has been monitoring the system and settings.
 - i. **Library Foundation Statements:** were sent out via email.

F. Bill Approval

- a. *Approval of Monthly Bills*
 - i. Andrew Hoppmann explained and the Trustees discussed the monthly bills. Andrew Hoppmann made the bills/invoices available for the Trustees to review.
 - 1. **Phil Tornholm** moved to approve the monthly bills, **Tara Keller** seconded. Motion passed unanimously.

G. Public Communications/Correspondence

- a. All meetings of the Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board will be given the opportunity at this time.
 - i. **National Library Week Article in the paper 4-12-23**
 - ii. No other comments

H. Board Education

- a. None

I. Statistical Reports

- a. We had a boost in visits to the library largely due to the school election on March 7th.

J. Librarian's Report

- a. Page County Librarians Meeting: No meeting was held in April; the next meeting will be in May in Clarinda.
- b. Iowa Rural Summit: Andrew was a panel speaker in Ames at the Iowa Rural Development Corporation's Iowa Rural Summit. The topic was Innovation in Rural Libraries; he talked about programming, technology, and our Wi-Fi in the Parks project.
- c. Library Landscaping Project: Landscaping has been removed by public works and plants should be going in around the first week of May.
- d. Library Trustee: Phil's term will be ending at the end of June and he has served his FULL 12 years and is not able to be reappointed. If you know of a City Resident (male – for gender balance). Let me or Mayor Hill know.
- e. Park Wi-Fi: FMTC and Park's Department had a site walkthrough on April 11th and all of the equipment is in an just about ready to install
- f. National Library Week: Culinary Club, Create and Share, Monthly Book Club, Volunteer Thank You, Library of Things Petting Zoo, Library Grounds Clean Up Day, and Seek and Find Photo Hunt.

K. Committee Reports

- a. Technology Committee: To Meet Soon to look at Database use and access, including Hoopla
- b. Policy Committee: To Meet Soon
- c. Budget and Personnel: Director's evaluation should be completed by June 15th board meeting.

L. Unfinished Business

- a. No unfinished business at this time.

M. New Business

- a. **Internet Policy Review:** Changes were noted in RED and it was noted that language was added to include our hotspots and off-site locations like parks. .
 - i. **Phil Tornholm** made a motion to approve the policy review with changes, and **Jim Varley** seconded. Motion passed unanimously.

N. Adjourn

- a. **Beth Rarick** requested to adjourn the meeting with there being no further business.
- i. **Jim Varley** made a motion to adjourn the meeting, and **Alan Ascherl** seconded. Motion passed unanimously.
- b. Meeting adjourned at **6:00PM**
- c. Next meeting is **May 18th at 5:30 p.m.**

Attest: Allison Willhaus ^{5/18/23}
(date)

President: Alan Ascherl ⁵⁻¹⁸⁻²⁰²³
(date)