

Lied Public Library
Clarinda, Iowa
Public Library Board of Trustees
Minutes for Thursday, August 18, 2022
5:30 pm

Lied Public Library's Mission:

To enrich the community through access to library services and cultural opportunities.

A. Meeting started at 5:31PM at the Lied Public Library

- a. Called to order by President **Phil Tornholm**
- b. Attendance
 - i. Present:
 - 1. Board Trustee Members:
 - a. Paul Jones
 - b. Tara Keller
 - c. Phil Tornholm
 - d. Alan Ascherl
 - e. Jim Varley
 - f. Allie Wellhausen
 - g. Andrew Hoppmann (Library Director)
 - ii. Absent:
 - 2. Board Trustee Members
 - a. Marcy Crain
 - b. Joy Nordyke
 - c. Beth Rarick
 - iii. Others/Public:
 - 3. None

B. Agenda Approval

- a. *Approval of August 18th agenda*
 - i. **Jim Varley** moved to approve the agenda, and **Alan Ascherl** seconded; Motion passed unanimously.

C. Minutes Approval

- a. *Approval of Minutes from July 21st meeting*
 - i. **Paul Jones** moved to approve the minutes; **Alan Ascherl** seconded; Motion passed unanimously.

D. Budget Review

- a. The end of July marked 8.33% into the fiscal year (FY23). The library had an income of 2.03% and expenditures were at 7.28% making its combined revenue less expenditures 8.51%.
 - i. **Library Foundation Statements:** Attached.

E. Bill Approval

- a. *Approval of Monthly Bills*
 - i. Andrew Hoppmann explained and the Trustees discussed the monthly bills. Andrew Hoppmann made the bills/invoices available for the Trustees to review.
 - 1. **Jim Varley** moved to approve the monthly bills, **Allie Wellhausen** seconded. Motion passed unanimously.

F. Public Communications/Correspondence

- a. All meetings of the Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board will be given the opportunity at this time.
- i. Suggestion Box Comments: **Paul Jones** shared that he attended the presentation with Judy Clark and enjoyed it. He also commended Director Hoppmann for always being very responsive to the needs of the public. **Tara Keller** shared that the STEM event was very much enjoyed by her children, and she is hearing very high regards about it in the community.

G. Board Education

- a. Chapter 14 - Public Library Standards

H. Statistical Reports

I. Librarian's Report

- a. **Page County Librarians Meeting:** The group met Tuesday at the Garrison House prior to meeting with the Board of Supervisors to give them an update. They also sent invoices for annual funding requests to the Supervisors.
- b. **WiFi in Park:** The library was awarded \$29,093.51 for hotspots, wifi in the park and pocket park project from the FCC using COVID funds.
- c. **Library Staffing:** Madalyn Fulk has been promoted to library assistant, Asa Verwers and Ava Fulk have been hired as library pages. Justin Brandt, Dara Brandt and Chloe Verwers have left for college.
- d. **Lied Center Pass:** In circulation.
- e. **School Librarian:** Andrew and Marissa met with the new school librarian, Ms. Horn.
- f. **City Audit:** The State Auditor has been conducting the annual audit again.
- g. **Director Time OFF:** Director note time he will be off.
- h. **Library Calendar Meeting Room Software:** <https://lied.librarycalendar.com/events/month>
- i. **Mah Jongg Friends (1st & 3rd) Tuesday 12-3** Learn MAH JONGG, the ancient Chinese game of tiles. It's fast, free, and fun for all ages. Mah Jongg is a fun, social, and mentally stimulating tile game played with four players. Players create strategy and build hands. Both skill and luck play a part in this game. Open to players of all skills and abilities. Volunteer: Pat Gant
- i. **Other:** Andrew shared that we did receive our funding from the county.

J. Committee Reports

K. Unfinished Business

- a. No unfinished business at this time.

L. New Business

- a. **Library Policy Review: Board Orientation Library Bill of Rights**
 - i. **Jim Varley** moved to approve the policy as written; **Alan Ascherl** seconded. Motion passed unanimously.
- b. **Library Policy Review: Bill of Rights**
 - i. **Jim Varley** moved to approve the policy as written; **Tara Keller** seconded. Motion passed unanimously.
- c. **Library Policy Review: Public Spaces/Meeting**
 - i. **Paul Jones** moved to approve the policy with the addendum that reservations may not be made beyond six months in advance; **Jim Varley** seconded. Motion passed unanimously.

M. Adjourn

- a. **Phil Tornholm** requested to adjourn the meeting with there being no further business.
 - i. **Jim Varley** made a motion to adjourn the meeting, and **Phil Tornholm** seconded. Motion passed unanimously.
- b. Meeting adjourned at **6:23 PM**
- c. Next meeting is **September 15th at 5:30 p.m.**

Attest: _____
(date)

President: _____
(date)