

Lied Public Library Policy

Section: Administration and Governance
Subject: Board of Trustee Orientation Plan

Board

Approved: 01/2006
Reviewed: 08/2022
Revised: 01/2009

Board of Trustee Orientation Plan

Materials to be given to new Board of Trustee Member:

- [Iowa Library Trustee's Handbook 2021 \(State Library of Iowa\)](#)
- <https://docs.google.com/document/d/1zYx9FwB8RFgGmdZX8aD7KLwUsWeOF8GMz0vMSogs6FM/edit>
- Lied Public Library Trustee Manual
- Current Financial and Statistical Reports
- [Most Recent Annual Report](#)
- Trustee Contact Information

A meeting with the Director of the Lied Public Library will be held before the new Board of Trustee Member attends her/his first Board of Trustee meeting. At this time these activities will occur:

- Introduction to Library Staff
- Tour of the library

The following documents and policies will also be reviewed:

- Library's Long Range Plan
- Library Budget
- City Ordinances describing role of the Board of Trustees
- [Library By-Laws](#)
- [Library Policies](#)
 - <http://www.clarindapubliclibrary.org/library-policies.html>
- [Code of Ethics](#)
- Library Director's Role
- Board /Staff Relationship
- Board meetings