

**Lied Public Library**  
Clarinda, Iowa  
Public Library Board of Trustees  
**Minutes for Thursday, October 26, 2017**

**Lied Public Library's Mission:**

*The Clarinda community will have access to innovative library services delivered in an efficient and effective manner that will:*

- *Foster young readers through early literacy*
- *Provide access to current digital resources*
- *Provide a comfortable and welcoming space*

**1. Meeting started at 5:15 p.m. in the multi-purpose room at the Lied Public Library.**

**A. Called to order by President Robert Briggs.**

**B. Attendance**

**i. Present:**

**1. Board Trustee Members:**

- a. Robert Briggs**
- b. Tasha Cole**
- c. Pam Herzberg**
- d. Paul Jones**
- e. Phil Tornholm**
- f. Allison Wellhausen**
- g. Andrew Hoppmann (Library Director)**

**2. Public**

**ii. Absent**

**1. Board Trustee Members**

- a. Ruth Falk**
- b. Beth Rarick**
- c. Evelyn Rank**

**2. Agenda**

**A. Tasha Cole made a motion to approve the agenda. Pam Herzberg seconded; Motion passed unanimously.**

**3. Minutes Approval**

**A. Approval of Minutes from September 21, 2017 meeting**

**i. Minutes were presented for approval.**

**1. Phil Tornholm moved to approve the minutes, and Allison Wellhausen seconded; Motion passed unanimously.**

**4. Budget Review**

**A. Currently, we are 25% into FY18. Income is at 17,25% and Expenditures are at 23.62%% making revenue less expenditure at 24.87%.**

**B. Library Foundation statements were included in the packet.**

**5. Bill Approval**

**A. Approval of Monthly Bills**

- a. Andrew Hoppmann explained and the Trustees discussed the monthly bills. Andrew Hoppmann made the bills/invoices available for the Trustees to review. Andrew also discussed the Fire Alarm Repair Bill, and mentioned that it will need additional repairs.
- 1. Pam Herzberg moved to approve the bills, and Tasha Cole seconded to approve Monthly Bills; Motion passed unanimously.

**6. Public Communications/Correspondence**

- A. *All meetings of the Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board will be given the opportunity at this time.*
  - i. A letter was shared from Karol Dudley regarding her experience at the 2017 Annual ILA Conference in Coralville.

**7. Statistical Reports**

- A. Andrew Hoppmann provided the Trustees with a statistical spreadsheet.

**8. Librarian's Report**

**A. ILA Conference**

- i. Andrew Hoppmann and Karol Dudley attended several sessions at the conference.

**B. Page County Annual Report**

- i. Shenandoah is working on this year's combined report to present to the Page County supervisors, they plan on presenting in November.

**C. Other**

- i. Trivia Night was very enjoyable with 100+ people, Ghost Walk is this Saturday, Berkley Stanton's last day is in a few weeks, Community School District's Strategic Planning sessions, Andrew to visit and Skype/Face Time with Eiler Place residents, city elections are Nov. 7<sup>th</sup> 12-8pm, Community Housing Assessment.
- ii. Open Access Reimbursement of \$2,202.00 has been received.

**9. Committee Reports**

- A. Budget & Personnel Committee (Paul, Beth, and Evelyn) will be meeting soon.

**10. Old Business**

**11. New Business**

**12. Next meeting is November 16<sup>th</sup> at 5:30 p.m.**

- a. Phil Tornholm moved to adjourn the meeting; and Tasha Cole seconded. Motion passed unanimously.
  - i. Meeting adjourned at 5:55 p.m.

Attest: Andrew Hoppmann 11/16/17  
(date)

President: Robert Dugg 11/16/17  
(date)