

**Lied Public Library**  
Clarinda, Iowa  
Public Library Board of Trustees  
**Minutes for Thursday, January 18, 2018**

**Lied Public Library's Mission:**

*The Clarinda community will have access to innovative library services delivered in an efficient and effective manner that will:*

- *Foster young readers through early literacy*
- *Provide access to current digital resources*
- *Provide a comfortable and welcoming space*

**1. Meeting started at 5:30 p.m. in the multi-purpose room at the Lied Public Library.**

**A. Called to order by President Robert Briggs.**

**B. Attendance**

**i. Present:**

**1. Board Trustee Members:**

- a. Robert Briggs**
- b. Ruth Falk**
- c. Paul Jones**
- d. Evelyn Rank**
- e. Beth Rarick**
- f. Allison Wellhausen**
- g. Andrew Hoppmann (Library Director)**

**2. Public**

**ii. Absent**

**1. Board Trustee Members**

- a. Tasha Cole**
- b. Pam Herzberg**
- c. Phil Tornholm**

**2. Agenda**

**A. Evelyn Rank made a motion to approve the agenda. Beth Rarick seconded; Motion passed unanimously.**

**3. Minutes Approval**

**A. *Approval of Minutes from December 21<sup>st</sup>, 2017 meeting***

**i. Minutes were presented for approval.**

**1. Paul Jones moved to approve the minutes, and Ruth Falk seconded; Motion passed unanimously.**

**4. Budget Review**

**A. Currently, we are 50.0% into FY18. Income is at 73.12% and Expenditures are at 48.61% making revenue less expenditures at 43.83%.**

**B. Library Foundation statements were included in the packet.**

- i. Andrew shared the Library Foundation report. Since 2008 their funds have increased by 30%. Also, since 2008 the Library Foundation has spent \$246,352 towards the library. (This figure includes \$150,000 for the outdoor project.)

## 5. Bill Approval

### A. *Approval of Monthly Bills*

- a. Andrew Hoppmann explained and the Trustees discussed the monthly bills. Andrew Hoppmann made the bills/invoices available for the Trustees to review.
- b. Paul Jones moved to approve the bills, and Ruth Falk seconded to approve Monthly Bills; Motion passed unanimously.

## 6. Public Communications/Correspondence

### A. *All meetings of the Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board will be given the opportunity at this time.*

- i. Beth Rarick complimented Andrew on the posts that she has seen on Facebook promoting the library.

## 7. Statistical Reports

### A. Andrew Hoppmann provided the Trustees with a statistical spreadsheet.

## 8. Librarian's Report

### A. *Enrich Iowa Report*

### B. *Budget Process*

- i. City of Clarinda has started the budget process for next year.

### C. *Other*

- i. ILOC 1-18-18, Annual Magazine Giveaway 2-2-18, Friends of the Library Book Sale 2-15-18 to 2-17-18. Barn Quilt Program on 2-19-18 @ 6:30pm, Karen Burns Quilting Program on 3-3-18 @ 2pm.

## 9. Committee Reports

## 10. Old Business

## 11. New Business

### A. *Board Game Policy*

- i. The library has a large number of board games that are used for adult game nights. These games are only needed for game night one or two nights out of the whole year, otherwise they sit in storage. Andrew would like to make most of them available to the public to check out and a draft of that policy was attached to the board packet.
  1. Beth Rarick moved to accept the board game policy as was drafted and Evelyn Rank seconded; Motion passed unanimously.

### B. *Elect Board Officers*

- i. Beth Rarick made a motion to elect Ruth Falk as President, Phil Tornholm as Vice President, Allie Wellhausen as Secretary with Robert Briggs indicating an interest

in maintaining his relationships with the City and County officials on behalf of the library and Evelyn Rank seconded; Motion passed unanimously.

12. Next meeting is February 15<sup>th</sup> at 5:30 p.m.

A. Beth Rarick moved to adjourn the meeting; and Ruth Falk seconded. Motion passed unanimously.

i. Meeting adjourned at 6:13 p.m.

Attest:

*Robert Smith*  
2/15/18 (date)

President:

*Ruth E Falk* 2-15-18  
(date)