

Lied Public Library
Clarinda, Iowa
Public Library Board of Trustees
Minutes for Monday, March 21, 2019

Lied Public Library's Mission:

The Clarinda community will have access to innovative library services delivered in an efficient and effective manner that will:

- *Foster young readers through early literacy*
- *Provide access to current digital resources*
- *Provide a comfortable and welcoming space*

1. Meeting started at 5:30pm. in the multi-purpose room at the Lied Public Library.

A. Called to order by President Ruth Falk.

B. Attendance

i. Present:

1. Board Trustee Members:

- a. Ruth Falk (President)**
- b. Robert Briggs**
- c. Evelyn Rank**
- d. Beth Rarick**
- e. Allison Wellhausen**
- f. Andrew Hoppmann (Library Director)**

2. Public

ii. Absent

1. Board Trustee Members

- a. Tasha Cole**
- b. Pam Herzberg**
- c. Paul Jones**
- d. Phil Tornholm**

2. Agenda Approval

A. Approval of March 21st agenda

- i. Beth Rarick moved to approve the agenda, and Robert Briggs seconded; Motion passed unanimously.**

3. Long Range Planning Process

A. Andrew shared there will a Community Input Meeting on Tuesday, April 12th from 5-8pm at the Lied Public Library.

4. Minutes Approval

A. Approval of Minutes from February 25th, 2019 meeting

i. Minutes were presented for approval.

- 1. Robert Briggs moved to approve the minutes; Allison Wellhausen seconded; Motion passed unanimously.**

5. Budget Review

- A. We are 8 months into this fiscal year or 66.67%. Revenue is at 74.09% and expenditures is at 62.61%, which places our revenue less expenditures at 60.04%.
- B. **Library Foundation statements:** included is a copy of the current bill list.

5. Bill Approval

- A. *Approval of Monthly Bills*
 - a. Andrew Hoppmann explained and the Trustees discussed the monthly bills. Andrew Hoppmann made the bills/invoices available for the Trustees to review.
 - b. Beth Rarick moved to approve the bills, and Evelyn seconded to approve Monthly Bills; Motion passed unanimously.

6. Public Communications/Correspondence

- A. *All meetings of the Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board will be given the opportunity at this time.*
 - a. Homebound Service Program article was in the paper on 3-7-19.

7. Board Education

- A. Chapter 9: Library Funding

8. Statistical Reports

- A. Andrew Hoppmann provided the Trustees with a statistical spreadsheet.

9. Librarian's Report

- A. *Library Survey*-Survey is still open, and we'll likely collect responses until April. Andrew included the link to the result in an email.
- B. *National Library Week Events*-April 7-13, Libraries=Strong Communities
 - i. Volunteer Thank You Lunch Tuesday, April 9th @ Noon
 - ii. Author Visit: An Evening On the Lewis and Clark Trail with The Corps of Re-Discovery presented by writer Nelsen Petersen Tuesday April 9th @ 6:30pm
 - iii. Trivia Night Wednesday, April 10th @ 6:30pm
 - iv. Carnegie Libraries in Iowa-Shana L. Stuart Thursday, April 11th at 6:30pm
- C. *Other-*
 - i. Teens and Tweens have been getting a little wild lately, ILA Lobby Day on March 13th. Andrew met with both of our representatives, Bob's taken surveys to various locations in our community. Friends of the Library Book Sale was around \$1350
- D. *Upcoming-*
 - i. March 26th Hand on History Civil War Program
 - ii. March 28th Insurance Program at 5pm
 - iii. April 12th V.R. at Eiler Place
 - iv. April 20th Community Concert-The Real Beal One Man Band at 2pm

10. Committee Reports

11. Unfinished Business

12. New Business

A. *Policy Review*: Collection Development Policy

^{Rarick} Beth Rarick made a motion to approve the policy as reviewed, and Evelyn Herzberg seconded. Motion passed unanimously.

a. Meeting adjourned at 6:14pm.

Attest Allison Willhansen⁴⁻¹⁸⁻¹⁹
(date)

President: R. W. E. Felle 4-18-19
(date)