

Lied Public Library
Clarinda, Iowa
Public Library Board of Trustees
Minutes for Thursday, March 15, 2018

Lied Public Library's Mission:

The Clarinda community will have access to innovative library services delivered in an efficient and effective manner that will:

- *Foster young readers through early literacy*
- *Provide access to current digital resources*
- *Provide a comfortable and welcoming space*

1. Meeting started at 5:33 p.m. in the multi-purpose room at the Lied Public Library.

A. Called to order by President Ruth Falk.

B. Attendance

i. Present:

1. Board Trustee Members:

- a.** Robert Briggs
- b.** Ruth Falk
- c.** Paul Jones
- d.** Evelyn Rank
- e.** Beth Rarick
- f.** Tasha Cole
- g.** Pam Herzberg
- h.** Allison Wellhausen
- i.** Andrew Hoppmann (Library Director)

2. *Public*

ii. Absent

1. Board Trustee Members

- a.** Phil Tornholm

2. Agenda

A. Pam Herzberg made a motion to approve the agenda. Beth Rarick seconded; Motion passed unanimously.

3. Minutes Approval

A. *Approval of Minutes from February 15, 2018 meeting*

i. Minutes were presented for approval.

1. Robert Briggs moved to approve the minutes with corrections, and Tasha Cole seconded; Motion passed unanimously.

4. Budget Review

A. Currently, we are 66.67% into FY18. Income is at 77.77% and Expenditures are at 63.60% making revenue less expenditures at 60.84%.

i. Library Foundation statements were included in the packet.

5. Bill Approval

A. *Approval of Monthly Bills*

- a. Andrew Hoppmann explained and the Trustees discussed the monthly bills. Andrew Hoppmann made the bills/invoices available for the Trustees to review.
- b. Pam Herzberg moved to approve the bills, and Beth Rarick seconded to approve Monthly Bills; Motion passed unanimously.

6. Public Communications/Correspondence

A. *All meetings of the Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board will be given the opportunity at this time.*

- i. Articles from the Clarinda Herald Journal were attached to the Trustees' board packets.
- ii. Robert Briggs took 2017 report around the community.

7. Statistical Reports

A. Andrew Hoppmann provided the Trustees with a statistical spreadsheet. Ice and weather likely kept visits low.

8. Librarian's Report

A. ***Trustee Contact Information*** - included, please let Andrew know if any changes are needed to your information.

B. ***New Library Services*** – Hoopla, Unbound provided for first year by the Library Foundation.

C. ***Summer Concert Series*** – lineup attached to Board packet

D. ***Bridges Renewal*** – Bridges provides our eBooks and eAudiobooks we have renewed for another year.

E. ***Enrich Iowa Renewal*** – State program that allows Interlibrary Loan, Open Access and Direct State Aid.

F. ***Other*** – Coding for Kids had 18---Barn Quilt had 55---Quilting Program had 22---Are You Smarter than a Librarian on Friday in March---Snapchat, Instagram and Twitter program Saturday 17th---Determined Defiant and Self-Reliant 3-19-18 @ 6:30pm---National Library Week 4-9 to 4-15 (Volunteer thank you---trivia night---author visit)

G. ***Director Time OFF*** – Andrew will be out of the state on vacation March 18th-28th.

9. Committee Reports

A. Library Foundation—met on 2-28-18, draft copy of minutes attached

10. Old Business

11. New Business

A. *Faxing Policy Review* – attached

- i. Robert Briggs moved to approve the faxing policy as written; and Evelyn Rank seconded. Motion passed unanimously.

12. Next meeting is April 19th at 5:30 p.m.

A. Tasha Cole moved to adjourn the meeting; and Beth Rarick seconded. Motion passed unanimously.

i. Meeting adjourned at 6:07 p.m.

Attest: _____
(date)

President: _____
(date)