Lied Public Library

Clarinda, Iowa

Public Library Board of Trustees

**Minutes for Thursday,** **March 16th, 2017**

**Lied Public Library’s Mission:**

*The Clarinda community will have access to innovative library services delivered in an efficient and effective manner that will:*

* *Foster young readers through early literacy*
* *Provide access to current digital resources*
* *Provide a comfortable and welcoming space*

1. Meeting started at 5:31 p.m. in the multi-purpose room at the Lied Public Library.
   1. Called to order by President Robert Briggs.
   2. Attendance
      1. Present:
         1. Board Trustee Members:
            1. Robert Briggs
            2. Tasha Cole
            3. Ruth Falk
            4. Paul Jones
            5. Evelyn Rank
            6. Beth Rarick
            7. Allison Wellhausen
            8. Andrew Hoppmann (Library Director)
         2. *Public*
      2. Absent
         1. Board Trustee Members
            1. Pam Herzberg
            2. Phil Tornholm
2. **Agenda Approval**
   1. Ruth Falk made a motion to approve the agenda. Tasha Cole seconded; Motion passed unanimously.
3. **Minutes Approval**
   1. *Approval of Minutes from February 16th, 20**17 meeting*
      1. Minutes were presented for approval.
         1. Paul Jones moved to approve the minutes with corrections made, and Evelyn Rank seconded; Motion passed unanimously.
4. **Budget Review**
   1. Currently, we are 66.67% into the fiscal year. Expenditures are at 63.34% and income is at 77.61%, which means that our combined revenue less expenditures was 59.87%.
   2. Library Foundation statements were included in the packet.
5. **Bill Approval**
   1. *Approval of Monthly Bills*

**a.** Andrew Hoppmann explained and the Trustees discussed the monthly bills.  Andrew Hoppmann made the bills/invoices available for the Trustees to review.

* + - 1. Tasha Cole moved to approve the bills, and Ruth Falk seconded to approve Monthly Bills; Motion passed unanimously.

1. **Public Communications/Correspondence**
   1. *All meetings of the Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board will be given the opportunity at this time.* 
      * + 1. Andrew Hoppmann shared that he attended the county’s budget hearing.
2. **Statistical Reports**
   1. Andrew Hoppmann provided the Trustees with a statistical spreadsheet and Board discussion followed.
3. **Librarian’s Report**
   1. *Library Outdoor Project*

**i.** Grand Opening Event April 8th

* 1. *ERate Fiber Project*

**i.**  Equipment installed—awaiting Fiber install

**C.** *National Library Week Events*

**i.** Finalizing details for this week but planning to coincide with Outdoor Opening Event, an author visit, trivia night and the volunteer thank you lunch.

**D.** *Update Library Board Contact Information*

i. Included in the packet is an updated contact sheet for Board members.

Beth Rarick and Phil Tornholm’s term will expire in June. Andrew encouraged them to contact Mr. Gordon Kokenge, the mayor, in regards to their terms.

E. *Enrich Iowa Direct State Aid Received*

i. The Library has received the Direct State Aid funding in the amount of

$1,903.96. It will be reflected in next month’s income.

F. *Public Library Management 2*

i. Andrew will be co-teaching PLM2 again on March 24th (the first class is in

Des Moines the remaining classes are on Friday morning taught via internet.

G. *ILA Lobby Day*

i. Was Wednesday, March 15th in Des Moines at the State Capital.

H. *Quilt Show and Program*

i. This program will be held Saturday, March 18th at 10AM.

I. *Kiwanis Club*

i. This group will be meeting at the library on March 22nd.

J. *ILA Leadership Spring Symposium*

i. This will be held in Atlantic on April 5. Andrew is planning on attending.

1. **Committee Reports**
   1. Andrew will be working on setting up committee meetings.
2. **Old Business**
3. **New Business**
   1. Next meeting is April 20th at 5:30 p.m.
   2. Beth Rarick moved and Paul Jones seconded to adjourn the meeting.  Motion passed unanimously.
      1. Meeting adjourned at 6:12p.m.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_           President: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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