Lied Public Library

Clarinda, Iowa

Public Library Board of Trustees

**Minutes for Thursday,** **June 15th, 2017**

**Lied Public Library’s Mission:**

*The Clarinda community will have access to innovative library services delivered in an efficient and effective manner that will:*

* *Foster young readers through early literacy*
* *Provide access to current digital resources*
* *Provide a comfortable and welcoming space*

1. Meeting started at 5:30 p.m. in the multi-purpose room at the Lied Public Library.
	1. Called to order by President Robert Briggs.
	2. Attendance
		1. Present:
			1. Board Trustee Members:
				1. Robert Briggs
				2. Tasha Cole
				3. Ruth Falk
				4. Pam Herzberg
				5. Paul Jones
				6. Evelyn Rank
				7. Beth Rarick
				8. Allison Wellhausen
				9. Andrew Hoppmann (Library Director)
			2. *Public*
		2. Absent
			1. Board Trustee Members
				1. Phil Tornholm
2. **Agenda Approval**
	1. Tasha Cole made a motion to approve the agenda. Evelyn Rank seconded; Motion passed unanimously.
3. **Minutes Approval**
	1. *Approval of Minutes from May 18th, 20**17 meeting*
		1. Minutes were presented for approval.
			1. Paul Jones moved to approve the minutes, and Beth Rarick seconded; Motion passed unanimously.
4. **Budget Review**
	1. We are 91.66% into the FY, expenditures at 88.06% and income at 106.67% which means that our combined revenue less expenditures was 83.54%. There were three pay periods in May which increased Salaries, FICA, and IPERS.
5. **Bill Approval**
	1. *Approval of Monthly Bills*

**a.** Andrew Hoppmann explained and the Trustees discussed the monthly bills.  Andrew Hoppmann made the bills/invoices available for the Trustees to review.

* + - 1. Pam Herzberg moved to approve the bills as written, and Ruth Falk seconded to approve Monthly Bills; Motion passed unanimously.
1. **Public Communications/Correspondence**
	1. *All meetings of the Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board will be given the opportunity at this time.*
		1. Andrew shared a note of appreciation from Janice & Bill Francis for bringing in the astronomy program.
2. **Statistical Reports**
	1. Andrew Hoppmann provided the Trustees with a statistical spreadsheet and Board discussion followed.
3. **Librarian’s Report**
	1. *Library Outdoor Project*

**i.** The wood has been stained. Andrew has been visiting with a few acts to perform. The Community Theater will be using the space during the last full weekend in June.

 **B.** *ERate Fiber Project*

**i.**  The fiber has been connected. Andrew’s new email address is: dirliedlib@gmail.com or director@clarindapubliclibrary.org

**C.** *Trustee Training*

 **i.** Tour of the State Library of Iowa’s Continuing Education Catalog.

**D.** *New Employee Hired*

 i. Jayne Davidson has been hired as a library assistant.

 **9.****Committee Reports**

**10. Old Business**

**11. New Business**

* 1. *Video Surveillance Policy*
	2. Evelyn Rank moved to table the *Video Surveillance Policy* for the July meeting after all equipment has been installed and Beth Rarick seconded. Motion passed unanimously.
	3. Nest meeting is July 20th at 5:30 p.m.
	4. Pam Herzberg made a motion to adjourn the meeting and Paul Jones seconded.  Motion passed unanimously.
		1. Meeting adjourned at 6:00 p.m.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_           President: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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