

**Lied Public Library**  
Clarinda, Iowa  
Public Library Board of Trustees  
Minutes for Thursday, March 21st, 2024  
5:30 pm

**Lied Public Library's Mission:**

*To enrich the community through access to library services and cultural opportunities.*

**A. Meeting started at 5:30 PM at the Lied Public Library**

a. Called to order by President, **Beth Rarick**

b. Attendance

i. Present:

1. Board Trustee Members:

a. **Alan Ascherl**

b. **Beth Rarick**

c. **Joy Nordyke**

d. **Tara Keller**

e. **Bill Richardson**

f. **Marcy Crain**

g. **Jim Varley**

h. **Allie Wellhausen**

i. **Andrew Hoppmann (Library Director)**

ii. Absent:

1. Board Trustee Members:

a. **Paul Jones**

b. **Joy Nordyke**

iii. Others/Public:

1. N/A

**B. Agenda Approval**

a. *Approval of the March 21st agenda*

i. **Jim Varley** moved to approve the agenda, and **Alan Ascherl** seconded; Motion passed unanimously.

**C. Library Board Minutes Approval**

a. *Approval of Minutes from February 15th meeting*

i. **Tara Keller** moved to approve the minutes; **Bill Richardson** seconded; Motion passed unanimously.

**D. Budget Review**

a. The end of February marked 66.66% into the fiscal year (FY24). The library had an income of 82.18% and expenditures at 59.43% making its combined revenue less expenditures 53.94%.

b. We still have \$35,588 in our Capital Expenses for Concrete work—Andrew will be visiting with Public Works to get a plan together soon,

c. **Library Foundation Statements:** included is a copy of financial statements.

**E. Bill Approval**

a. *Approval of Monthly Bills*

i. Andrew Hoppmann explained and the Trustees discussed the monthly bills. Andrew Hoppmann made the bills/invoices available for the Trustees to review.

1. **Jim Varley** moved to approve the monthly bills, **Alan Ascherl** seconded. Motion passed unanimously.

**F. Public Communications/Correspondence**

- a. All meetings of the Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board will be given the opportunity at this time.
  - i. Suggestion Box Comments: n/a

**G. Board Education**

- a. Andrew Hoppmann shared an article, "Libraries are on the front lines of America's problems–Axios."

**H. Statistical Reports**

- a. Spreadsheet was shared with trustees regarding library use.

**I. Librarian's Report**

- a. **Page County Supervisor's Increased Funding:** Our request to increase funding by \$6050 was approved for next year. That increase will be shared between all libraries so our share will increase from \$16,140 to \$18,340.
- b. **ALA Libraries Transforming Communities Grant:** We received a \$10,000 grant from the American Library Association Library Transforming Communities program. This program will help fund projects to aid those with hearing loss in our community. A community listening event will be held on this topic, and we likely will install a hearing loop in our meeting room for \$12,500. To install the loop, they must also tear up the carpet—we replaced our carpet in 2014. Andrew did receive a bid from Sheridan to replace the carpet at the same time which would be about \$11,000. Andrew recommends we continue with the project and fund that \$13,500 from the library project fund held at the city (the current balance is \$38,658.03). The target date would be August.
- c. **Library Foundation Event & Donation:** The Library Foundation is planning to hold a community event on April 11th at 5pm here at the library to kick off their 40 for 40 projects, and celebrate their history and donors. They also recently received a gift of stock to their FSFB account of \$140,000.
- d. **National Library Week Events:** National Library Week is April 7-13 and we have several events planned.
- e. **Leg.Update:** On March 5th Library Director Hoppmann, Mayor Hill, Bill and Mary Richardson, and Scott and Nancy Brown were able to go to Des Moines and visit our elected leaders for Library Day.
- f. **Community Planning Update:** The first community meeting took place on Friday, March 1st. Community-wide event will be held at the high school on April 15th in the evening.

**J. Committee Reports**

- a. none

**K. Unfinished Business**

- a. none

**L. New Business**

- a. **Policy Review: #D Printing, Cutting & Cricut**
  - i. **Jim Varley** made a motion to approve the review of the policy; **Tara Keller** seconded. Motion passed unanimously

**M. Adjourn**

- a. **Beth Rarick** declared the meeting adjourned with no further business.
- b. Meeting adjourned at **6:04 p.m.**
- c. Next meeting is **April 18th at 5:30 p.m.**

Attest: Allen Wellhouse <sup>4-18-24</sup>  
(date)

President: Beth A Rarick <sup>4-18-24</sup>  
(date)