

Lied Public Library
Clarinda, Iowa
Public Library Board of Trustees
Minutes for Thursday, April 15, 2021
5:30 pm

Lied Public Library's Mission:

To enrich the community through access to library services and cultural opportunities.

A. Meeting started at 5:31 PM at the Lied Public Library

- a. Board members took COVID-19 precautions by social distancing.
- b. Called to order by President Ruth Falk.
- c. Attendance
 - i. Present:
 - 1. Board Trustee Members:
 - a. Ruth Falk (President)
 - b. Tara Keller
 - c. Ed Geeding
 - d. Alan Ascherl
 - e. Beth Rarick
 - f. Allie Wellhausen
 - g. Andrew Hoppmann (Library Director)
 - ii. Absent:
 - 2. Board Trustee Members
 - a. Phil Tornholm
 - b. Joy Nordyke
 - c. Paul Jones

B. Agenda Approval

- A. *Approval of April 15th 2021 agenda*
 - i. **Beth Rarick** moved to approve the agenda, and **Alan Ascherl** seconded; Motion passed unanimously.

C. Minutes Approval

- a. *Approval of Minutes from March 18th 21st 2021 meeting*
 - i. **Ed Geeding** moved to approve the minutes; **Tara Keller** seconded; Motion passed unanimously.

D. Budget Review

- a. March 31st marks 75% into the fiscal year (FY21). Revenue is at 94.16% and expenses are 73.04% making the combined revenue less expenditures at 69.92%. There were three pay periods in March.
 - i. Library Foundation Statements: Attached, unless not yet received in the mail.

5. Bill Approval

- A. *Approval of Monthly Bills*
 - a. Andrew Hoppmann explained and the Trustees discussed the monthly bills. Andrew Hoppmann made the bills/invoices available for the Trustees to review.

- b. **Alan Ascherl** moved to approve the bills, and **Allie Wellhausen** seconded to approve Monthly Bills; Motion passed unanimously.

6. Public Communications/Correspondence

- A. *All meetings of the Library Board are open to anyone who may wish to observe the proceedings. Non-board members who wish to address the Board will be given the opportunity at this time.*
 - a. **Lori Veach** has been in contact with Andrew regarding handicap accessibility to the outdoor facility. He encouraged her to come in and share her ideas.
 - b. **Tara Keller** said she continues to hear good things about the StoryWalk especially when new books are added.

7. Board Education

- c. Board Education--Review Trustee Training March 29th & [2021 State of America's Libraries Special Report: COVID-10](#)

8. Statistical Reports

- A. Nothing of note to report.

9. Librarian's Report

- A. **Page County Librarians Meeting:** Met 4/8/2021-Road Trip to Tabor to visit their new library.
- B. **Other:** Going Hollywood Author Visit had 15 people attend, Andrew gave a Pickleball Talk to CRHC staff. Andrew attended the Iowa Small Library Association Meeting (online). We had 26+ at the Trustee Training Event. eGaming Club has started and 8 people attended the first event. The Library Clean Up Event had 6 people helping before they got rained out. Pop-up Library will be April 9th.

10. Committee Reports

- A. **Building & Grounds:** **Ed Geeding** noted the library had lost a few trees and Trees Forever will be replanting some on April 30 along with an Arbor Day Program and a Program to honor Jean Negley. Committee members are also finalizing the choice of carpet to recommend to the board for the recarpeting project next fiscal year.

11. Unfinished Business

12. New Business

- A. **Library Service Regarding COVID:** This is on the agenda so that the board can discuss and take any actions that may be needed to adjust library service in regard to COVID in our community and at the library. The Lied Center has moved away from masks/screens/limitations and the City now only encourages them. The Board discussed options and took no action and will keep things as they are and revisit at the next board meeting.
 - a. **No action taken**
- B. **DeCat Grant:** The library will be submitting a DeCat Grant for STEM kits and books to be handed out over the summer at both the library and the Clarinda Summer Meal site. The total amount requested will be \$3600, which will cover the complete cost of the project.
 - a. **Tara Keller** made a motion to approve the submission of the DeCat Grant; **Beth Rarick** seconded; Motion passed unanimously.
- C. **Clarinda Foundation Grant Request:** Although I yet to have a project for the Grant, I would like the approval from the board to pursue any projects that will fit the scope of the grant. This means we may not make a request. The recent funding of ½ the cost of the StoryWalk at City Park.

a. **Alan Ascherl** made a motion to pursue the grant; **Ed Geeding** seconded; Motion passed unanimously.

D. Review Computer Policy: Suggestion to remove reference to TEEN computers as those have been relocated into the computer lab.

a. **Ed Geeding** made a motion to approve the change to the computer policy; **Beth Rarick** seconded: Motion passed unanimously.

13. Adjourn

A. **Ruth Falk** requested to adjourn the meeting being no further business.

B. Meeting adjourned at 6:14 p.m.

C. Next meeting is May 20th at 5:30 p.m.

Attest: _____
(date)

President: _____
(date)